

Procedure for Decision Making



RIGHT TO INFORMATION

PART-3

Procedure followed in decision – making process

[Section 4(1) (b) (iii)]

Investigation according to CrPC is to collect the evidence, regarding the commission of crime/offence as per procedure established:-

Sr. No.	Activity	Level of action	Time frame
1	Registration of FIR.	As prescribed in CrPC	As prescribed in CrPC
2	Examination of Witness.	As prescribed in CrPC	As prescribed in CrPC
3	Visit of investigation officer at the Scene of offence.	As prescribed in CrPC	As prescribed in CrPC
4	Collection of Evidence.	As prescribed in CrPC	As prescribed in CrPC
5	Preparation of Site plan.	As prescribed in CrPC	As prescribed in CrPC
6	Arrest of the Accused.	As prescribed in CrPC	As prescribed in CrPC
7	Recording of Confessions.	As prescribed in CrPC	As prescribed in CrPC
8	Obtaining Police / Judicial custody Remand.	As prescribed in CrPC	As prescribed in CrPC
9	Search	As prescribed in CrPC	As prescribed in CrPC
10	Seizure	As prescribed	As prescribed in CrPC

in CrPC

11	Preparation of case diaries etc.	As prescribed in CrPC	As prescribed in CrPC
12	Filing of charge Sheet.	As prescribed in CrPC	As prescribed in CrPC

Services: -

Sr. No.	Activity	Level of action	Time frame
1	Passport application forms received through regional passport office.	Download Application form in Gurgaon Police website.	
3	Arms Licensee forms	Arms licensee branch. Download Application form in Gurgaon Police website.	
4	Police Verification from	Room No. 310, Third Floor, Mini Secretariat, Near Rajiv Chowk, Gurgaon. Download	

		Application form in Gurgaon Police website.
5	Police Clearance Certificate	Room No. 312, Third Floor, Mini Secretariat, Gurgaon. Download Application form in Gurgaon Police website.
6	Foreigner Registration	Room No. 312 Mini Secretariat, Gurgaon. Download Application form in Gurgaon Police website.
7	Tenants/Servant/Vendor Verification	Download Application form in Gurgaon Police website.
